

# 5 Tips for Setting Up Your Virtual Meeting



#### **Check Your Name**

Make sure your name is labeled correctly.



## **Adjust Your Camera**

Adjust your camera so that you take up most of the screen.



# **Get Your Lighting Right**

Set up your lighting so that everyone can see you and you aren't dull or in a shadow.



## Upgrade Your Sound

Do not use the sound that comes with your computer. Invest in a headset, microphone or AirPods.



### Don't Depend on WiFi

Connect your computer directly to your router with an ethernet cable.



Contact us to learn more!

www.SidecarGlobal.com